

**Monday, April 12, 2021**

**Minutes of the meeting of the Black Creek - Oyster Bay Services Committee held on April 12, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:05 am.**

## **MINUTES**

### **Present:**

<b>Chair:</b>	E. Grieve	Puntledge/Black Creek (Area C)
<b>Vice-Chair:</b>	B. Leigh	Oyster Bay – Buttle Lake (Area D)
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant
	M. Rutten	General Manager of Engineering Services

### **ATTENDANCE:**

Chair Grieve and Director Leigh attended the meeting by electronic means.

J. Warren, Deputy Administrative Officer, attended via electronic means.

Also in attendance was K. Douville, CVRD.

### **RECOGNITION OF TRADITIONAL TERRITORIES:**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### **MANAGEMENT REPORT:**

B. Leigh/E. Grieve: THAT the Black Creek Oyster Bay Services Committee management report dated April 2021 be received.

208

Carried

### **REPORTS:**

#### **BUDGET AMENDMENT FOR SCHULTZ ROAD WATERMAIN EXTENSION**

B. Leigh/E. Grieve: THAT the report dated April 9, 2021 regarding an amendment to the 2021-2025 financial plan for the Black Creek- Oyster Bay Water Local Service area, function 313, to increase the capital expenditures for the Schultz/ Paulsen/ Oyster River Way watermain connection to \$545,000 to be funded in part by developers be received.

K. La Rose, Senior Manager of Water/Wastewater Services, provided an overview, via electronic means, of the report regarding an amendment to the 2021-2025 financial plan for the Black Creek- Oyster Bay Water Local Service area for the Schultz Road watermain extension.

B. Leigh/E. Grieve: THAT the 2021 – 2025 financial plan and capital expenditure program for the Black Creek – Oyster Bay water local service area, function No. 313, be amended by increasing water capital expenditures in 2021 by \$100,796 for the Schultz/ Paulsen/ Oyster River Way watermain connection project (1040), resulting in a total project budget in 2021 of \$580,000 to be funded by capital works reserves and a contribution which is anticipated to be recovered from nearby development.

209

Carried

**TERMINATION:**

B. Leigh/E. Grieve: THAT the meeting terminate.

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Carried

Time:9:28 am

Confirmed by:

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Edwin Grieve  
Chair

Certified Correct:

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Lisa Dennis  
Manager of Legislative Services

Recorded By:

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Antoinette Baldwin  
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of April, 2021.